**ADM Board Meeting – March 9th, 2022 Summary**

**Board Actions:**

Covid Pandemic Emergency Operation Plan will remain in place. The Admin and Board will continue to watch data and guidance.

Approved the expenditure of funds for a capital improvement to replace the HVAC system and recoat the roof in the Main building.

Renewal of the lease for the Annex is postponed for further discussion.

**Updates**:

HOS Search:

Metro Consulting and the HOS Search Committee has presented a candidate for HOS. Another part-time with full credentials and Montessori endorsements will be interviewed as a possible resource to assist with the new year if a new HOS is not in place.

LICENSING:

Both Betsy Sosa and Denneille Thomas have completed the proper paperwork to complete Director status under DCFS for ADM.

ENROLLMENT:

ADM is nearly 100% full to licensed capacity. Two Children’s House and one Toddler House spots remain open.

MAINTENANCE:

Air ducts were cleaned in the Annex.

2nd adult bathroom made available in the Main building.

GRANTS:

INCCRRA grant approved for 4th quarter 2021.

Childcare Workers Bonus was approved.

STAFF TRAINING:

Tori Susberry, Denneille Thomas, Jumitrius Reed, Chelsea Putrius & Cyndi Williams completed the Discover Montessori para-professional course with Seton Montessori.

90% of the ADM staff attended the AIMS Conference in February. Betsy Sosa will begin courses to complete her Bachelors at DePaul.

**Continuing:**

The Board requested that Administration begin a long-range guideline for replacing equipment that is written into the budget during the appropriate year.

Continued investigation of ADM’s ability to accept CCAP funds. The Board requested that all staff meet new training requirements by the program.

Planning of events to bring the ADM community together in safe and enjoyable ways.