**ADM Board Meeting - March 13, 2024**

PRESIDENT’S REPORT –

Mission: To provide a full-day, Montessori based early childhood learning experience

that is nurturing, educationally rich, and developmentally appropriate.

Vision: To empower students to build life skills and embrace their full potential.

Thanks to Caitlyn for leadership ability and Administrative Team for streamlining new enrollment process. Congratulations to Caitlyn on presenting at the AIMS Conference.

Board will focus on Strategic Planning and Succession Planning in the upcoming year.

OPERATIONS –

New playground resurfacing company chosen. New canopy to be installed. New schedule to include Children Houses to have backyard time. Installation planned for a summer week when ADM is closed; weather pending.

New Heating system installed in the Annex.

All water filters changed in Main building.

GOVERNANCE –

Analysis of Board survey completed. The Committee has three recommendations:

1. Board needs to create a handbook that details the procedures and policies for Board Members accessible both digitally and physically.

2. Board needs an in-person retreat where strategic planning is the main topic and theme.

3. Board members should have a specified required amount of in-person attendance to School events each school year.

EXECUTIVE COMMITTEE –

Will begin to evaluate progress made with the Strategic Plan that was in place from 2019-2024.

Will begin to prepare materials for a Board Handbook & Retreat for new members.

SCHOOL UPDATES:

Retirement Party for Nevel Kasiner - Saturday, January 26th, 2024

Staff PD - Monday, January 28th, 2024

AIMS Conference at Benedictine University - Saturday, February 24th, 2024

Marshmallow Drill completed on March 7th, 2024

What comes after ADM? An Evening for Parents with area school representatives

- March 12th

Spring Parent Night - March 22nd

Professional Development - March 29th

Spring Holiday - April 1st- April 5th

Admissions Open House &amp; Free Community Market - April 13th